


Code of Ethics for Research

Cases of ethical lapses within academic institutions are increasingly being reported in the news. In this context, we need to create awareness and come up with a set of clear guidelines to maintain academic integrity. The following is the policy being adopted by the institution:

1. At the time of admission, each student must sign a statement accepting the code of ethics and conduct, and giving an undertaking that he/she will not resort to plagiarism in their projects, research papers and publications.
2. At the time of appointment, each faculty must sign a statement accepting the code of ethics and conduct, and giving an undertaking that he/she will not resort to plagiarism in their research papers, publications and thesis reports.
3. Student/faculty should not reproduce in whole or part, text/sentences from a report, book, thesis, publication or the internet without appropriate acknowledgement or permission (in some cases) of the original source.
4. Student/faculty should not reproduce one's own previously published data, illustrations, figures, images, etc. in a journal or conference proceedings without appropriate citations.
5. Faculty should not copy material from institution's class-notes, colleagues' notes or download material from internet sites, and incorporate it in one's class reports, presentations, manuscripts or thesis without citing the original source.
6. Student/faculty should use minimal digital manipulation of images/photos. The original version should be saved for later scrutiny, if required, and the changes made should be clearly described.
7. Student/faculty should be truthful about the data and should not omit some data points to arrive at an impressive outcome
8. The faculty has to submit a self declaration that the plagiarism is well below 25% upon which principal permits them to use institution's name in the research articles in national and international journals.
9. Before submitting a project to the department, the student is responsible for checking the thesis for plagiarism using software that is available on the web. In addition, the student should certify that they are aware of the academic guidelines of the Institute, have checked their document for plagiarism, and that the project is original work.
10. In the case of a student, the first violation of academic breach will lead to a warning and an "F" course grade in that academic year. In case the student repeats offence, he/she is suspended or debarred based on the seriousness of offense.
11. It is recommended that faculty bring any academic violations to the notice of the department chairman. Upon receipt of reports, the Director will appoint a committee to investigate the matter and suggest appropriate measures on a case to case basis.


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